

**COLORADO ASSOCIATION TEACHERS OF
FAMILY AND CONSUMER SCIENCES**

Agenda

January 9th, 2017

Call to Order: Autumn - 4:58pm

Members Present: Kelsey Mauch, Arielle Bergmann, Autumn Francis, Jessica Teal, Preston Pavich, Dalene Bricker, Shelley Goerd, Christina Runyan. Kim Schutt, Ashley Acuff; Online: Sahvanna Mease, Laura Alsdorf, Rob VanDyke, Brittany Ore

Secretary's Report: *Kelsey Mauch*

Ashley moves to approve minutes, Arielle second, minutes accepted

Treasurer's Report: *Arielle Bergmann*

Low in funds, but still need to get money from Rob for Sarah and Rob's National Public Seminar, and transfer funds from PayPal, have \$13, 287.17, \$970 deposit from today also pending, need to reimburse Dalene for Starbucks gift cards, Preston has checks from EverFi \$100, CEV \$400, and Jump Start \$100

Committee Reports

- **Archives:** Michelle Koch
- **Budget:** Arielle Bergmann
- **Awards & Hall of Fame:** Dalene Bricker
- **Social:** Christina Runyan and Kim Schutt
- **Bylaws:** Peggy Masek
- **Evaluations:** Autumn Francis
 - Shelley updating eval and certificate for conference
- **Exhibits and Fundraising:** Preston Pavich and Sahvanna Mease
 - Currently have 11 vendors
- **Legislation:** Laura Alsdorf
- **Membership:** Jessica Teal
 - Send out CATFACS Member of the Month
- **Middle School:** Brittany Ore
- **Professional Grants:** Preston Pavich and Sahvanna Mease
- **Professional Partners:**
 - Dawn Mallette:
 - Michelle Koch:
 - Rob Van Dyke:
- **Retirees:** Martha Batch
- **Program of Work:** Shelley Goerd
- **Public Relations:** Ashley Acuff
 - #CATFACS2017
 - Ashley to create a new Twitter for CATFACS specifically

Old Business

- Conference Format Ideas-
 - Review tentative times put together by Autumn

- Vendors and Social events in Salon 3
- Thursday
 - PD with Michelle/Rob
 - At FRCC - new teacher orientation, will publish on their own from the CATFACS registrant list
 - 6 or 7 new teachers are registered :)
 - Keynote is 1 hour long - Ryan Judge - Salon 3-6
 - Dinner on your own in Fort Collins - members to make sure all are included
 - What can we do to encourage people to meet?
 - Making name tags- or shirts? How can we let people know we are on the board?
- Friday
 - Social event in the morning- Yoga - Salon 5 6:30am
 - Welcome and FACS Update Autumn and Michelle before sessions
 - 4 sessions
 - FCCLA update at lunch with state Officers
 - Servers will wait to put plated meal down until students are done speaking
 - Vendors
 - Set up at 3:45, there until 9pm
 - Dinner/Awards
 - Autumn to get diagram from Chris
 - Do it during dinner? Shoot Autumn ideas on how to time this
- Saturday
 - CSU tours in morning with Rachel Koch - Autumn to double check with Michelle
 - Business meeting - at least 1 hour
 - Roundtables 9:45am-11:45 AM
 - Board to help move people around and “enforce” people not moving chairs
 - Autumn will make signs to help people identify who is who

New Business

- General Conference details and tasks
 - Aggie Room for storage - Autumn, Shelley, Arielle, and Rob will have keys
 - Rob bringing 4 projectors from CCCS
 - Social event - Friday night
 - DJ for \$250 - music video bingo, set up behind us at 6:30 or 7
 - Painting your own mugs - purchasing mugs for every person
 - Arielle to order 10 sets of oil Sharpies and mugs and rubbing alcohol and cotton balls, Kim and Christina to make resource boxes and directions sheets for this
- One workshop replaced because Britta Hubbard (grand Junction) could not attend.
 - Page and Paxton - STEM careers introduced in ECE books and literature
- Registration on RSVP Book
 - Early registration by January 5, 2017 Has ended
 - 96 registered as of 10:00 AM 1/9/17 - up to 101 now
 - Check off those whose checks have been received
 - Check with membership roster to confirm those who have paid/member or non member rates.
- Ordered 30 extra books from Ryan Judge at \$4 each for giveaway
- Names Tags/Programs
 - Lanyards/plastic holders - Rob has them from CCCS

- Getting ribbons from Debbie/Darrell
- Vendors/Exhibits
 - Clarify setup time
 - List
- Preston and Dalene to sell raffle tickets - Rob has tickets
- Giveaways
 - What do we want to do for registration bags? Dawn got CSU School of Ed bags
 - Bags of CSU school of ed
 - What else do we want to put in them??
 - List of where board members are eating
 - FCCLA notebooks
 - Pens from the Hilton?
 - Coupons from restaurants
 - Welcome gifts
 - Mugs for social event
 - Books from Ryan
 - Board members provide donations/gifts
 - Any Free items donated by businesses are awesome!!
 - Chuck Stober - personal chef
 - Amazon gift card - \$50, \$50, \$100
 - More Amazon gift cards from money from EverFi - 4 x \$25
 - Drawing tickets
 - CATFACS New Professional Scholarship Fund
 - Can someone "create" a blurb or explanation that I can share at conference? Dawn, Michelle, or Kelsey
 - To help pay the registration costs of individuals who are new to the profession (not students)
 - Application process
- President Elect and other Board Positions - President Elect Rob VanDyke
 - Professional Grants - think about good fits
 - Legislation - Laura Alsdorf stepping down - add to President Elect's duties - Peggy to add to bylaws
 - Rob up for President Elect
 - Treasurer (Arielle) one more year-
 - Kelsey Secretary- needs re-election (opposite cycle as Treasurer)
 - What is the process during business meeting- Need to make sure we do it correctly!
- Social Event Details
 - DJ Trivia??
- Dinner Preferences - similar to last year - honoring 2016 prices
- Create a CATFACS Partner distribution list- for our professional resources (maybe combine with vendors/exhibits)
 - A few are bummed they missed the deadline to present
 - Recurring theme- need to send out invite to all these for vendors/exhibits- however we don't want the workshops to be overrun with "vendors"
- Additional things to put in the program
- Other details?????

Next Meeting:

- January 28th at Conference
- Future meetings TBD by President Elect Shelley Goerd!
- Ideas for upcoming meetings - create a new Dropbox organization system by position for people to pass along information to people coming into office for the first time
- Duties reviewed/updated in bylaws - move legislative duties to president elect?

Adjourn: Autumn Francis, 6:20pm