



Colorado Association of Teachers of Family and Consumer Sciences

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| Date: September 11th Start: 4:45pm | Place: Echo Park Automotive 500 East 104th Ave Thornton, CO 80233 Or Google Hangouts Name: CATFACS |
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Meeting Called By: Shelley Goerdts **Timekeeper:** Autumn Francis
Facilitator: Shelley Goerdts **Type of Meeting:** Business/Conference Planning
Minutes By: Jessica Teal

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| Attendees: | Shelley Goerdts, Autumn Francis, Jessica Teal, Dawn Mallette, Diana Coulter, Dalene Bricker, Preston Pavich, Arielle Bergmann |
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| Call to Order: | 4:45pm |
| Secretary's Report: | Jessica Teal |
| <p>Please update any of your contact information on the following Google Spreadsheet in addition to sending out a general membership email requesting members to update their information. Please feel free to add yourself and your contact information in the Google Form if you do not see your name.</p> <p>https://docs.google.com/spreadsheets/d/1DFPFW2XGF_WOsh_nWjgDEx8wwUvQsy1CWQV-zAGA4bY/edit?usp=sharing</p> <p>Thanks for being wonderful human beings! You all rock! Minutes will be sent out via email after each meeting.</p> | |
| Treasurer's Report: | Arielle Bergmann |
| <p>We have \$11,744.80 Dawn- Is that okay for a non-profit? Rob- As long as money is for programs have done as central focus Autumn- Checking and CVs? Arielle- \$1,500 tied to Sarah Heath</p> | |



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Dawn- Why is that?

Arielle- Paid for her to go to National Public Policy Seminar, Rob bought ticket
She paid out of pocket, need paid back. Will pay for conference through Perkins Grant

Rob- Can't use money for advocacy using Perkins Funds

Agenda Topics:

Topic: **Committee Reports** Time Allotted: **30 minutes** Presenter: **Committee Chairs**

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| Archives | Budget | Awards and Hall of Fame | Social and Banquet |
| Bylaws | Evaluations | Exhibits and Fundraising | Legislation |
| Membership | Middle School | Professional Grants | Professional Partners |
| Retirees | Program of Work | Public Relations | Old Business |
| New Business | Next Meeting | | |

Committee: Archives

Time Allotted: 2 minutes

Chair: Autumn Francis

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| Discussion: | No Update | | |
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| Action Items: | 1. | Person Responsible: | Deadline: |
| 2. | 3. | | |

Committee: Budget

Time Allotted: 2 minutes

Chair: Arielle Bergmann

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| Discussion: | | | |
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| Action Items: | 1. | Person Responsible: | Deadline: |
| 2. | 3. | | |

Committee: Awards and Hall of Fame **Time Allotted: 2 minutes** **Chair: Dalene Bricker**

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| Discussion: | |
| Write article and put a blast out about awards. | |



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| Action Items: | 1. | <i>Person Responsible:</i> | <i>Deadline:</i> |
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Committee: Social and Banquet **Time Allotted: 2 minutes** **Chair: Sarah Field**

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| Discussion: | I am beginning to gather ideas for the social event at conference. Please let me know if you have any | | |
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| Action Items: | 3. | <i>Person Responsible:</i> | <i>Deadline:</i> |
| 1. | 4. | | |

Committee: Bylaws **Time Allotted: 2 minutes** **Chair: Diana Coulter**

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| Discussion: | Thank you Diana! | | |
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| Action Items: | 1. | <i>Person Responsible:</i> | <i>Deadline:</i> |
| 2. | 3. | | |

Committee: Evaluations **Time Allotted: 2 minutes** **Chair: Shelley Goerd**

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| Discussion: | Evaluations will be electronic again in 2018. No other items to discuss. | | |
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| Conclusions: | | | |
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| Action Items: | 3. | Person Responsible: | Deadline: |



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Committee: Exhibits and Fundraising Time Allotted: 2 minutes Chairs: Preston Pavich and Savannah Mease

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| Discussion: | | | |
| Preston-Beef Grant due September 15th - blast shout out to peeps! | | | |
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| Action Items: | 1. | Person Responsible: | Deadline: |
| 2. | 3. | | |

Committee: Legislation Time Allotted: 2 minutes Chair: Rob Van Dyke

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| Discussion: | |
| <p>New Bylaws Committee- changed law and had to make changes to Board of Directors. Students in charge of non-profit can serve on board but not leadership (if under 18) Transitioned into Advisory Board-New Board of Directors (10 people) CATFACS gets one member Right after State Conference- Ty Hvamsal chosen to serve on board representing teachers Need diversity- primarily women, plus it is a great way for him to feel confident in FCS! Need approval-board agrees, 3 years with rotation basis, off at 2 years Cindy Gleason received other position Shelley- I move that we have Ty be on the advisory board as teacher representative Diana seconded All in favor</p> <p>Sarah challenged FCCLA to implement new challenge related to national program, currently State officers focus on a few national programs a year. One of the big things to share, (papers included) is the idea that we talk about students in nutrition. As teachers, we not always live the lifestyle we need. In October, Student Body Challenge Plan is encouraged among all teachers in CO. This is a contest for all advisors, free, choose one of three activity to improve something each day of October. Advisor with most number of points, State Registration with update to suite, \$100 gift card, so on. Looking for CATFACS to sponsor cash side of this. \$100/person.</p> <p>Autumn-Suggest we include "Sponsored by CATFACS"</p> <p>Arielle- As teachers who don't always go to CATFACS or only do CATFACS or NASAFACS, this would bring them together</p> | |



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Rob-Great way to build collaboration!

Dawn-We wouldn't need to get it notarized? Basing on trust?

Rob- Get pictures to Ashley for newsletter, document all progress on Log. Tried to make it simple-i.e. Eating a healthy snack. Can do different activities for each category.

Also on publisher on Rob's website can use in the classroom, sheet is set up with the first three steps of planning process.

Shelley- Need help with money for prizes (\$100, %75, \$50)

Rob- Can do gift cards if not cash

Autumn-I move to sponsor the FCCLA National Program Student Body Challenge
Diana seconded
All In Favor

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| Action Items: | 1.Share with all teachers | <i>Person Responsible:</i> | <i>Deadline:</i> |
| 2. | 3. | | |

Committee: **Membership** Time Allotted: **2 minutes** Chair: **Jessica Teal**

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| Discussion: | Members of the Month- June and July! | | |
| Congratulations to Laura Alsdorf for Member of the Month June and Autumn Francis for Member of the Month July! | | | |
| Remember to remind your departments to nominate someone using the Google Form sent out via email, everyone is deserving of this! Possible incentive for first 5 people to nominate for September! | | | |
| Action Items: | 1. Send out August Nomination Form member selected August 28 | <i>Person Responsible:</i> Jess | <i>Deadline:</i> Email sent August 19 |
| 2. Speak with Dawn about connecting with CSU students to become members | 3. | Jess | September 11 meeting |



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Committee: **Middle School** Time Allotted: **2 minutes** Chair: **Brittany Ore**

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| Discussion: | | | |
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| Action Items: | 1. | Person Responsible: | Deadline: |
| 2. | 3. | | |

Committee: **Professional Grants** Time Allotted: **2 minutes** Chair: **Preston Pavich and Sahvanna Mease**

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| Discussion: | GRANTS AVAILABLE AND DUE SEPTEMBER/OCTOBER | | |
| New Teacher CATFACS Winter Conference Scholarship (review application, determine amount, due date and award recipient notification date) | | | |
| Colorado Beef Grant is Due September 15th http://www.cobeef.com/beefgrant.aspx | | | |
| ACTE Fellowship Program looking for CTE professionals with 2-5 years experience. Application due October 1. | | | |
| PACE Classroom Grant- for classrooms to complete specific lesson plans. Due October 1 https://www.coloradoteachers.org/index.php/classroom-grant-application | | | |
| Action Items: | 1. Post opportunities on website/in newsletter/Social Media | Person Responsible: <i>PR, Social Media</i> | Deadline: |
| | 2. Review Scholarship application and finalize | Person Responsible: Board, Treasurer | September 30th |

Committee: **Professional Partners** Time Allotted: **10 minutes**

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| Partner: | Updates: | Discussion: | Follow-Up: |
| Dawn Mallette | 1 Design Academy Shoot out another email, 16 in Fashion class, increase Interior Design 11. | Scholarship (student hardship fund?) | |
| CSU | | | |



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| | <p>Dawn-Can do both-one, two, three.</p> <p>Write to people signed up and say "this is what is going to be covered", if still interested you are in, if not let us know.</p> <p>It is graduate credit-some sort of assignments, quiz here/quiz there, come to class with demonstration board as introduction to class.</p> <p>2 Ice Cream Social For FCS students</p> | | |
| Michelle Koch | <p>1 2 3</p> | | |
| <i>FACS Program Director</i> | | | |
| Rob Van Dyke | <p>1. Fall Conference is tentatively set for October 24</p> <p>2. CATFACS needs to develop a policy for their representative to the Board</p> <p>3.</p> | | |
| <i>FCCLA State Adviser</i> | | | |

Committee: **Retirees**

Time Allotted: **2 minutes**

Chair: **Martha Batch**

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| Discussion: | | | |
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| Action Items: | 1. | <i>Person Responsible:</i> | <i>Deadline:</i> |
| 2. | 3. | | |

Committee: **Program of Work**

Time Allotted: **2 minutes**

Chair: **Rob Van Dyke**

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| Discussion: | |
| 1. Create “binders” for each position with a timeline of activities and other information needed to be successful | |



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| 2. Create a public relations campaign for the organization | | | |
| Action Items: | 1. | <i>Person Responsible:</i> | <i>Deadline:</i> |
| 2. | 3. | | |

Committee: **Public Relations** Time Allotted: **2 minutes** Chair: **Ashley Acuff**

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| Discussion: | | |
| 1. Regarding Rob's discussion point #2 - happy to help with this! | | |
| 2. If you have fall newsletter items now, don't hesitate to send them to me as you get them | | |
| 3. Send me any news or content to post to social media! | | |
| 4. We have Facebook, Twitter, and Instagram - follow us on each @catfacs_ | | |
| Action Items: | <i>Person Responsible:</i> | <i>Deadline:</i> |
| 1. Fall Newsletter Articles | Every board member | 11/13/17 |
| 2. Fall Newsletter 2017 | Ashley | 11/20/17 |

Committee: **Old Business** Time Allotted: **20 minutes** Presenter: **Shelley Goerd** Discussion: **All**

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| Discussion: | <ul style="list-style-type: none"> - CACTE- Well attended; good feedback on tours and Dinner at Door 222; found some great business contacts for those FACS Teachers up North - CACTE 2018 will be at Beaver Run Resort on July 15-19th |
| <ul style="list-style-type: none"> - Ashley will be our new website host! Thank you Ashley! - Please update bios and pics; I have some bios and pics to add | |
| <ul style="list-style-type: none"> - CAFCS invited to the October Meeting to discuss collaboration | |
| <p>CACTE went well! Beaver Run- Breckenridge next year! July 15-19 Ashley will handle our website, use what is on there. Update if needed! Diana is coming back to us as Bylaws! CAFCS coming to October meeting, Kim will be on internet. Talk about collaboration with CAFCS and CATFACS</p> | |
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| Conclusions: | | | |
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| Action Items: | 3. | Person Responsible: | Deadline: |
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Topic: **New Business** Time Allotted: **45 minutes** Presenter: **Shelley Goerd** Discussion: **All**

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| Discussion: | <p>1- Conference Planning Guide- Copies to review and discuss</p> <p>2- 2018 Winter Conference Planning Matrix</p> <p>Shelley-Remove Reserve restaurant for CATFACS board dinner, Set Up Online Registration Link</p> <p>Turnover at Hilton, got contract signed- wouldn't push date for room reservations later than January 5th. Open up link before December?</p> <p>Autumn-Opened it October 1, January 5 a lot of people are still on Winter Break. Try to have it open October 1 and mass blast before Christmas Break</p> <p>Preston- Mass blast after each CATFACS meeting</p> <p>Autumn-Email every day</p> <p>Jess- I will send out email and construct it to be sent out weekly and three days a week prior to end of registration</p> <p>Shelley- will fill out planning matrix: theme, presenters</p> <p>Anyone have good idea for themes?</p> <p>Arielle/Dawn- Follow FCCLA Theme?</p> <p>Rob- Multicultural Tales Around World- Literacy</p> <p>Shelley- Would go well with newsletter from President "the rest is still unwritten"</p> <p>"They FACS'ed happily ever after"</p> <p>Dalene- "Let FACS be the rest of your story"</p> <p>Diana- "Let FACS tell your story"</p> <p>Rob- (pulling up list from State Officers)</p> <p>Preston- "FACS the only superhero I need"</p> <p>Autumn- "A New Page in Colorado FACS", "Turning The Page of Colorado FACS"</p> <p>Arielle- "Write Your Next Story with FACS"</p> <p>Shelley- Rob suggested guy- Seth Barnett-expert on general cooperative success, how to engage and adapt to changing markets and consumerism. Want to add Rob?</p> <p>Dalene- What is our budget? \$1,000?</p> <p>Shelley- Last year spent \$1,000</p> |
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Rob- Spent \$3,000 last year (had to do a deposit prior to new Treasurer position)

Dalene- Contacted Steve Spangler- science guy on channel 9. Called- rate was high. Didn't know what budget was. Can ask, was higher than estimated, trying to negotiate for teachers and time.

Autumn- Thing to keep in mind with Ryan, did include copies of book with deal

Dalene- Negotiate for three thousand?

Dawn- Do we want to try and come up with something related to theme? Although if it is about someone's story, what is something that teachers can take away to their classrooms. Is it applying concepts with Steve Spangler

Dalene- Does more physical science-more thinking of food science

Autumn- Need to look into Seth Barnett, someone that can discuss changes in terms of new generation, for those teachers who have been in the classroom with students to adapt to their needs. Guy at CACTE was good at first, became less interesting at first.

Rob- Went to college with Seth

Dawn- Guy who discusses up and coming trends, cutting edge stuff, recalling name. Founder and CEO of... Jeremy Gushe...? Will look more into it. Called Trendhunter.com

He could provide us with a lot of new information on trends, and how that impacts where our story is headed in the future. This guy would talk about more consumer based trends in housing, retail, food.

Rob- If you inform them of your purpose and audience, will be flexible with budget you present to them.

Arielle- Goes along with what we teach and preparing kids for future and having advisory boards to prepare for trends.

Shelley- Autumn will google search, Dawn look into Jeremy, Rob follow up with Seth

Dawn- Are we negotiating \$3,000 if talking to these people. Does it include room and travel?

Autumn- If we are consistently making money on carry over, invest more in conference. If we are putting enough money into conference, may not have to stick to budget related to speakers.

Autumn- Did not pay for Ryan's travel last year

Rob- For State, price all inclusive for speakers

Shelley- Did book for the weekend, decision from Blackhawk. Keep it the same this year, can change this year. Did get a lot of support for Black Hawk. For scheduling, last year we received great feedback for round tables.

Autumn- More people would participate if we could get more sessions for Friday morning to pull all together in opening session. Rob and Michelle update morning, expand room? Need to cut sessions down, more time than needed. Better than hurrying. Had 15 minutes for presentation, 5 minutes built in between. I think an hour and a half long enough, 5 round table sessions in, move around before next ones.

Arielle- Feel more comfortable talking to people after introductory session.

Autumn- Reach more people with mini sessions, not talking to entire room for 60 minutes. (For people presenting). Important to emphasize to share with 5 mini sessions and have conversations and get feedback with what you are doing.

Shelley- Keynote Thursday? Dinner on own?

Dawn- Percentage that joins us Friday?

Autumn- 15 % that don't, otherwise good turnout.

Diana- Feel inspired by kick off conference with speaker.



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Shelley- Registration and kick off, dinner on own?

Autumn- Teacher had time to eat before coming to keynote after school Thursday. People were sitting and starving during keynote. SNACKS!

Shelley- Friday morning, start with Rob and Michelle during lunch (State Officer)

Preston- Is Sarah speaking? Would rather have her and Michelle talk at same time, do not want to miss things as a new teacher.

Dawn- Would that become repetitive for Sarah's roadtrip?

Shelley- Teachers should go, some districts don't pay.

What if we did Sarah and Michelle Friday, lunch FCCLA

Dawn- students can join us for lunch

Preston- Sarah doesn't have to have own session

Rob- Time limit

Shelley- One hour?

Dawn- Too long maybe?

Autumn- 45 minutes

Diana- Especially if they overlap

Shelley- Hour and a half sessions after that, break in between?

Autumn- Time for presenters to show up

Shelley- Still do exercising in the morning?

Autumn- Good thing to offer and promote, shower in between consideration (Dalene)

Mindfulness? Not sweaty, it is also a huge push.

Diana- Mindfulness in keynote, our kids struggle with mental health issues

Autumn- Castle? Will check in to see if they have people, Dawn will help.

Shelley- Start at 7:30 mindfulness

Autumn- Do not want to push afternoon back

Shelley- 12 sessions

Dawn- Having people send proposals?

Shelley- Will bring proposals to next meeting or two. After regular session in afternoon, vendor?

Preston- Got good feedback with vendors, dinner in the room, would sit with vendors.

Shelley- still set up at same time, set up right after last session. Start dinner at 5:30pm?

All sound okay?

Vendors 4:30, Dinner 5:30pm

Autumn- Vendor fee is "X" or you can purchase meal from hotel or bring own.

Preston- A lot of vendors didn't eat for expense

Shelley- Could we order them food and add into their fee? Will leave alone-group consensus that vendors eat on own

Dawn- People dwindle from social around 8:30, social from 7:00pm-8:30pm?

Rob- With the new renovation is the bar closer to meeting rooms? Could send people there.

Diana- In past years, drink tickets, could only be in an hour

Autumn- Brenda had a company that paid for cash bar and paid for drink tickets, can't pay for drink tickets

Shelley- Don't do roundtables Saturday, what would we do?

Autumn- With registration, sign up to bring things to the share session?

Preston- What about a credit for design workshops for day?

Dawn- It wouldn't provide everyone.



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| <p>Autumn- Wouldn't get required room block for Friday if no Saturday.</p> <p>Dawn- Great to have it, would need a required optional time. Would only have Fashion Design.</p> <p>Autumn- Tour of CSU stadium? Relate it to content- Interior Design, Construction Management, etc.</p> <p>Everyone agrees!!!!!!</p> <p>Rob- Would new teachers in first year attend design academy ?</p> <p>What we could do is provide different tracks. Provide FCCLA track Sewing Track (Arielle)</p> <p>Autumn- At CACTE, signing up for tours. Saturday morning sign up for you specific pathway, FCCLA track, design academy, etc. People would know what to do based on what they sign up for, hve buy in and more aptitude to stay.</p> <p>Rob- Move Business Meeting to Thursday</p> <p>Dawn- If we don't start keynote until 6:30, do Board Member meeting 5:30pm</p> <p>Rob- Could new teachers run registration and meeting new teachers while in business meeting</p> <p>Shelley- Install officers on Saturday during dinner and awards! Shelley made a note to make it cutesy!</p> <p>Sarah Field may contact you for snacks next meeting, super excited for it!</p> <p>Or figure out rotation, potluck! Will keep this location for next time! EchoPark is great!</p> <p>Start thinking of speakers for next meeting October 16th, November 7th to move November 6th?</p> | | | |
| 3- CATFACS 2018 Winter Theme (see dialogue discussion above) | | | |
| 4- CATFACS 2018 Winter Schedule (see dialogue discussion above) | | | |
| 5- Keynote Speaker Ideas- (see dialogue discussion above) <ul style="list-style-type: none">a. https://sethbarnett.com/b. expert on general cooperative success, how to engage and adapt to changing markets and consumerism.c. Mike Rowe?? Still wanting this one:) | | | |
| 5- Session Presenters- (see dialogue discussion above) | | | |
| 7- Review CATFACS New Teacher Scholarship Award | | | |
| 6- New Committee Chair- Diana Coulter- Bylaws | | | |
| 7- Snacks? For future meetings- Social Chair to coordinate? | | | |
| Conclusions: | | Adjourn 6:08pm | |
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| Action Items: | 3. | Person Responsible: | Deadline: |



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| 1. <u>Please contact your presenter/Keynote with information and bring RSVP's to October meeting</u> | 4. | | |
| 2. Snacks | 5. | | |

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| Resources: | -Projector - Planning Guide - Snacks |
| Special Notes: | Be on lookout for email regarding changing the date of Nov 6 to Nov 7 for meeting! |
| Next Meeting: | <ul style="list-style-type: none"> - October 16th - November 13th - December 11th - Winter Conference, January 25-27, FoCo, Hilton |